



VICARIATO DI ROMA - OPERA ROMANA PELLEGRINAGGI

Via della Pigna, 13/a - 00186 Roma - Palazzo del Vicariato Vecchio "Maffei Marescotti", zona extraterritoriale
www.orp.org - info@operaromanapellegrinaggi.org - Informazioni e Centro Prenotazione Individuali 06/69896.1 - Fax 06/69880513

REGISTRATION FORM - PILGRIMAGES

THE UNDERSIGNED

Form fields for personal information: SURNAME, NAME, SEX, ADDRESS, ZIP, CITY, PROV., DATE OF BIRTH, BIRTH PLACE, CITIZENSHIP, TELEPHONE, MOBILE/OTHER TEL., FAX, E-MAIL, TAX CODE, IDENTIFICATION DOCUMENT NO., TYPE, ISSEU DATE, EXPIRY DATE.

FOREIGN CITIZENS must verify with the competent authorities the documents necessary for entry and transit in the destination Countries as well as any permit for re-entry into Italy.

REGISTERS IN THE

Form fields for pilgrimage registration: PILGRIMAGE, FROM, TO, FILE NO., CODE NO., EXTRAS, IN ROOM WITH, FILE REFERENCE BEING, NOTES/REMARKS.

STATES

that he/she has RECEIVED detailed information on the program and on the regulations applicable to the chosen pilgrimage, that he/she has READ and DEEPEN THE UNDERSTANDING of the General Terms and Conditions for joining the pilgrimages and initiatives of the Vicariate of Rome-Opera Romana Pellegrinaggi...

AWARE

- that the registration for the pilgrimage will be considered effective and binding as a result of the payment of the registration deposit to Vicariate of Rome-Opera Romana Pellegrinaggi, together with the signing of this registration form...
- that all the documents referred to herein can be viewed on the website www.orp.org and at the offices of the Vicariate of Rome-Opera Romana Pellegrinaggi

EXPRESSLY ACCEPTS

A - the General Terms and Conditions for joining the pilgrimages and initiatives of the Vicariate of Rome-Opera Romana Pellegrinaggi, in particular the following clauses: 1) Vicariate of Rome-Opera Romana Pellegrinaggi: presentation and mission... 27) Insurance for pilgrimages; 28) Claims for the pilgrimage.

AND, WHERE APPLICABLE TO THE CHOSEN PILGRIMAGE

B - the insurance terms and conditions, envisaged for pilgrimages by the Vicariate of Rome-Opera Romana Pellegrinaggi - including the exclusions, ceilings, deductibles and operating procedures for activating the insurance coverage - shown on the insurance card - which can be viewed on the website www.orp.org under General Terms and Conditions.

DATE SIGNATURE

OPTIONAL CONSENT TO USE PERSONAL DATA FOR UPDATE PURPOSES

I CONSENT the Vicariate of Rome-Opera Romana Pellegrinaggi to process my personal data provided for registration for the pilgrimage IN ORDER to receive information. Updates and material relating to pilgrimage proposals and various initiatives. Communications may be made via: e-mail or ordinary mail

DATE SIGNATURE

I understand that i can write to privacyorp@orp.org at any time to withdraw my consent, but revocation does not invalidate the lawfulness of previous treatment

OPTIONAL CONSENT TO THE CARRYING OUT AND USE OF PHOTOGRAPHS AND/OR AUDIO/VIDEO SHOTS TAKEN DURING THE PILGRIMAGE

I am aware that the Vicariate of Rome-Opera Romana Pellegrinaggi may carry out photographic and/or television and/or cinematographic and/or audio/video recordings during the pilgrimage, also made by authorized third parties... I authorize the Vicariate of Rome-Opera Romana Pellegrinaggi to photograph and/or film me and/or record my voice during the pilgrimage...

DATE SIGNATURE

I also GIVE my CONSENT regarding the use of audio/video material in which MINORS on whom I exercise parental responsibility are present. The undersigned, aware of the administrative and penal consequences for those who issue untruthful declarations, pursuant to Presidential Decree No. 445/2000, declares to have made the choice/request in compliance with the provisions on parental responsibility pursuant to Articles

316, 337 ter and 337 quater of the Italian Civil Code.

DATE SIGNATURE

PERSONAL DATA PROTECTION

INFORMATION POLICY

In order to process your request to join our initiative and subsequently to manage it, Vicariate of Rome-Opera Romana Pellegrinaggi needs to process your personal data. Therefore, the provision of your data is mandatory and the completion of the procedures to join our initiative implies the processing of your personal data.

The Data Controller is the Vicariate of Rome-Opera Romana Pellegrinaggi, via della Pigna 13/a, 00186 Rome, Italy - e-mail: privacyorp@orp.org.

The Data Manager can be contacted at the email addresses: rdp@diocesidiroma.it and rdp@pec.diocesidiroma.it. You can refer to these contacts for all the questions you want to ask ORP concerning the protection of your good reputation and the confidentiality of your private life.

The legal basis of the processing is the contract on the basis of which Vicariate of Rome-Opera Romana Pellegrinaggi will provide you with the service you request and your consent to process special data and to be subscribed to the newsletter.

Vicariate of Rome-Opera Romana Pellegrinaggi guarantees the security and confidentiality of your data, informing you that it will use them according to principles of correctness, lawfulness and transparency, exclusively for the purpose of managing your request to join our initiative and within the limits of its institutional mission; the transfer to third parties for purposes other than those provided for in this contract is excluded for any reason.

Where necessary, the communication of data may be made to the competent authorities and/or to insurance companies and/or in any case to third parties who provide the Vicariate of Rome-Opera Romana Pellegrinaggi with collateral and instrumental services to allow you to use the initiative.

It may be necessary to transfer your data to third Countries, but this will only take place to an ancillary and instrumental extent for the purpose of making the chosen experience possible for you.

To make your trip safer, we ask you to process any special data with your consent.

Your data will be deleted after the mandatory retention period imposed on us by the regulations to which we are subject.

At any time, you can exercise the rights contemplated by the current regulations on Data Protection, more specifically the right to access personal data, rectify and, where possible, cancel them, limit the processing that concerns you or opposition to the processing, the right to the portability of your data and the right to lodge a complaint with a supervisory authority.

To exercise your rights, you can contact the Vicariate of Rome-Opera Romana Pellegrinaggi, via della Pigna 13/a, 00186 Rome, Italy - email privacyorp@orp.org.

CONSENT TO PROCESS ANY SPECIAL DATA (art. 9.1 of EU Regulation 2016/679)

The undersigned _____, having read the information notice, explicitly

consents to process his/her own data belonging to special categories that may be given optionally, explicitly and voluntarily for the purpose of managing the pilgrimage. Consent may be revoked any time, but revocation does not affect the lawfulness of the previous processing.

Date _____

Signature _____

“Avvenire” for you: optional consent for use of personal data

Dear Pilgrim, we would like you to get to know the newspaper "Avvenire" by sending a copy to your home for a few months, free of charge and without any commitment to purchase at the end of the period.

If you like our proposal, we ask you to express your consent by ticking the following box in order to:

authorize Vicariate of Rome-Opera Romana Pellegrinaggi to provide your personal data to Avvenire Nuova Editoriale Italiana SpA that will consequently be authorized by you to process them in order to ship the newspaper to your home for approximately 3 months, totally free and with no obligation to purchase at the end of the period.

We kindly inform you that, in compliance with EU Regulation No. 2016/279, based on your consent, Avvenire Nuova Editoriale Italiana SpA, with registered office in Piazza Carbonari, 3 - 20125 Milan, Italy, becomes the Data Controller of your personal data and you may at any time exercise the rights contemplated by current regulations on the subject of protection of data, namely: the right to access personal data, rectify or cancel them, limit the processing that concerns you or oppose the processing, the right to the portability of your data and the right to lodge a complaint with a supervisory authority. You can also revoke your consent to the processing of your data at any time by communicating it in writing, but revocation does not invalidate the lawfulness of past treatment. To exercise these rights, you can contact the Data Protection Officer - DPO domiciled at Avvenire SpA., Piazza Carbonari, 3, 20125 Milan, Italy, also by email at the address: privacy@avvenire.it.

You will find the privacy information Avvenire NEI SpA. Sole shareholder pursuant to Article 14 of EU Regulation 679/16 at the link <https://www.avvenire.it/info/privacy>.

DATE _____

SIGNATURE.....



EXTRACT OF THE INSURANCE COVER PROVIDED FOR THE PILGRIMAGE: TRAVEL ASSISTANCE AND MEDICAL EXPENSES, BAGGAGE, TRAVEL CANCELLATION AND INTERRUPTION, COVER STAY

The insurance coverage is provided by **AXA SpA** and this is an indicative **summary**. For the complete text of the guarantee, services, obligations of the insured being, terms and operating procedures, exclusions, ceilings and deductibles, please refer to the Insurance Terms and Conditions and the **Insurance Card** delivered before departure, which can be viewed on our website www.orp.org.

IMPORTANT!

It is recommended to carefully read the Insurance Card in the Section of interest and verify the obligations connected to the service one needs indicated in the items **OBLIGATIONS OF THE INSURED BEING**.

With particular reference to the services covered by the *ASSISTANCE AND MEDICAL EXPENSES WHILE TRAVELING guarantee*, remember **NOT TO TAKE ANY INITIATIVE WITHOUT HAVING FIRST PHONE THE OPERATIONS CENTER** (available 24 hours a day) at +39 06 42 115 840.

- **TRAVEL ASSISTANCE – Description of services**

Telephone medical consultation. Sending a doctor or an ambulance in an emergency (valid only in Italy). Referral from a specialist doctor (valid only abroad). Transfer - Medical return. Return of the other policyholders. Sending urgent medicines (valid only abroad). Travel of a family member in case of hospitalization. Extension of stay. Return of the convalescent insured being to his/her home. Return of the body. Early return. Advance on basic necessities in the event of theft, robbery or loss of means of payment (valid only abroad). Credit card protection (valid only abroad). Advance on legal assistance expenses (valid only abroad). Advance bail (valid only abroad).

- **TRAVEL MEDICAL EXPENSES – Subject of the guarantee**

BY DIRECT PAYMENT – Only after contacting the Operations Center

- Medical/hospital expenses for urgent and non-deferable treatment or surgery received locally during the trip.

The guarantee is provided until the date of resignation or until the moment in which the insured being is deemed, in the opinion of the Company's doctors, in a position to be repatriated. The guarantee will be effective for a period not exceeding a total of 120 days of hospitalization.

REFUND - Even without prior authorization from the Operations Center, within the defined limits

- Transport costs from the place of the event to the emergency medical center or first aid
- Expenses for medical and/or pharmaceutical examinations, diagnostic tests, outpatient care and/or initial hospitalization (including Day Hospital), incurred following an accident or illness while traveling.
In the event of an accident occurring while traveling, the Company also reimburses the costs of medical examinations and diagnostic checks as long as they are carried out within 30 days following the return of the journey.
- Expenses for urgent dental treatment following an accident that occurred during the trip.

Deductible Travel Medical Expenses: €50.00 for each claim.

N.B. It is recommended to keep all the medical documentation drawn up on site (for example, medical records, medical reports...) and the original receipts for medical expenses incurred.

- **BAGGAGE - Subject of the guarantee**

- Theft, snatching, robbery, fire, breakage and damage, non-delivery of baggage.

The guarantee starts from the beginning of the trip and applies until the end of the trip.

- Delayed delivery of baggage (more than 12 hours compared to the scheduled arrival time of the plane)

The guarantee starts from the first check-in and ends before the last check-in.

N.B. It is recommended to make the report and keep the documentation in the manner and terms provided on the Insurance Card.

- **TRIP CANCELLATION - Subject of the guarantee**

It includes the penalties applied to the insured being by Opera Romana Pellegrinaggi (excluding the registration fee) in the event that the insured being is unable to participate in the trip due to one of the following circumstances, involuntary and unforeseeable at the time of booking:

- Illness, injury or death
 - a) of the insured person, a family member or a travel companion provided that they are registered at the same time for the same trip
 - b) of the co-owner of the insured being's business or associated firm
- Appointment of the insured being as a juror or his/her testimony given to the Judicial Authorities
- Material damage to the home of the insured being or to the owned premises where he/she carries out his/her commercial/professional/industrial activity following a fire, burglary or natural disasters, serious enough to make his/her presence necessary
- Inability to reach the starting point of the trip as a result of
 - a) Accident occurred to the means of transport during the journey
 - b) Natural disasters

The penalty charged to the insured being is reimbursed and, provided they are insured and registered on the same file:

- to all his/her family members
- to a single person indicated by the insured being as a travel companion (provided that they are registered at the same time on the same trip)
- to two people indicated by the insured being as travel companions in case of booking in a triple room (provided they are registered at the same time for the same trip)
- **Pathology that has a Pandemic character affecting the insured person, a family member or a travel companion**
- **Quarantine involving fiduciary or supervised isolation of the insured being or a travel companion**

Overdraft. The application of an overdraft and a different minimum based on the circumstances is envisaged, except in the case of cancellation due to the death of the insured being or his/her hospitalization in a health institution for more than 5 days.

- **TRIP INTERRUPTION - Subject of the guarantee**

The pro-rata amount of the unused stay (excluding travel documents and registration fee) will be refunded starting from the date of return to home in the case of:

- Medical return of the insured being, organized and carried out by the Operational Center
- Early return due to death or hospitalization with a prognosis of more than 7 consecutive days of a family member, authorized and organized by the Operations Center
- Death of the insured being during the stay provided that the "Return of the body" service has been organized and carried out by the Operations Center (the reimbursement is made to the legitimate and/or testamentary heirs).

N.B. The day on which the return is made and the one initially envisaged for the return are considered as a single day.

- **COVER STAY - Subject of the guarantee**

Any higher essential and indispensable costs for food and hotel accommodation incurred by the insured being for the forced stay on site and for travel documents for the return to the Italian territory are reimbursed, in the event of medical detention ordered by the competent authority for reasons of safety:

- **upon arrival at the airport of the destination or transit Country**
- **during the course of the trip or stay for the purpose of carrying out health checks or**
- **in case of declared quarantine with forced stay on site.**

Please note that the insurance coverage is subject to precise and timely fulfilments by the pilgrim; failure to comply with which may result in the forfeiture of the right to benefits and/or the total or partial loss of the right to compensation.

Each participant in the pilgrimage must personally report the accident and carry out the subsequent paperwork with the insurance company according to the instructions contained in the Insurance Card.

For the **TRIP CANCELLATION GUARANTEE**, the refund request can also be made by telephone by contacting +39 06 42115680 (from Mon to Thurs 9:30 am -12:30 pm and 2:30 pm - 2:30 pm; Fri 9:30 am- 1:00 pm).

Reimbursement requests must be sent exclusively to the insurance company; **any documentation sent to the Vicariate of Roma-Opera Romana Pellegrinaggi will not be taken into account or forwarded to the insurance company.**